



FINAL MINUTES

Briarwood Elementary PTA 2.6.5

General Membership Meeting

9/23/19

Meeting called to order by Jasmine Brothers, PTA President
Briarwood Library

In Attendance

Attendance sheet is attached. **Quorum Present.**

Approval of Minutes

Approved as presented

President's Report

Report presented by Jasmine Brothers

- Introduction of officers
- Review of updated mission and goals – **MOTION: Danielle Gardner moves to approve 2019/2020 mission and goals as presented. Motion seconded; vote. No oppose or abstentions. MOTION PASSES**
- Review of updated standing rules – **MOTION: Desiree Mostrom moves to approve 2019/2020 standing rules as presented. Motion seconded; vote. No oppose or abstentions. MOTION PASSES**
- Review of code of conduct – **MOTION: Rosie O'Keefe moves to approve 2019/2020 code of conduct as presented. Motion seconded; vote. No oppose or abstentions. MOTION PASSES**
- Announced open board positions with brief descriptions of duties
- Announce upcoming training opportunities
- Announce upcoming Parent Wiser education opportunity

Treasurer's Report

Report Presented by Ben Mathis. As of 9/22/2019, checking balance is \$31,877.03 and savings balance is \$15,061.49.

Nothing changed in Budget since it was accepted in May. **MOTION: Melissa Detwiler moves to approve budget as presented. Motion seconded; vote. No oppose or abstentions. MOTION PASSES**

VP Reports

- **Fundraising** - Jasmine Brothers as position is currently vacated
Orange Ruler in full swing – fun run on Monday Oct 7th in afternoon – volunteer sign ups on website

Next fundraiser is McTeacher Night in the Spring.

Directory Sponsorship – please sign up for businesses you are willing to approach

- **Communications**- Kristi Isaacs
 - Started Instagram Account this year
 - Started new texting platform Remind
 - Switched from Benchmark to Mail Chimp for email communications
- **Programs**-
 - **Tea and Tissues** – Jasmine Brothers
last minute add to schedule but great turn out
 - **Yearbook** – Jasmine Brothers
Asking for parent volunteers to take and upload pictures on Pictavo
 - **Room Parent** – Rosie O’Keefe
Someone to organize volunteers, class gifts, class communications
Formerly teachers have decided if they wanted a room parent and asked the class personally
Reanne will email teachers and see if they want to recruit parents
 - **Ice Cream Social** – Megan Raak
\$626 Spent
\$14 raised
Good feedback regarding movement of photo lines
Have communicated with Schwann’s regarding importance of being prompt
- **Art**- Rosie O’Keefe
 - working on finalizing master volunteer calendar – still several openings for docents
 - Training on October 3rd at Art closet at 10am
 - Announced Co-chair for Reflections and art of discovery Tori Rentfor
 - Planning an art show in the spring
 - working on establishing if volunteers can help continue clay program
- **Membership**- Michelle Splaver
 - 450 members
 - 80% of goals
 - 6 donated staff memberships this year
 - membership table at Back to School Ice Cream Social and Popsicle Play dates
 - welcome letters sent to all families with membership forms
 - family drawing completed, teacher drawing Oct 1
 - punch card in the works with plans to get them out the 1st week of October
 - Classroom participation contest in October
 - Membership database (member planet) not going smoothly
 - Our school pages created upload button to help and numbers still not consistent
- **ISF**- Danielle Gardner
 - introduced ISF and how it supports our school
 - Luncheon May 8th in Eastridge Church, Issaquah – RSVP quickly as space will be limited
 - Dining For Kids 1st Wed in October
 - Going back to grants 1x/year – workshop Nov 7th
 - Katie Moeller – Influence the Choice Non-Profit liaison to ISF - Substance Abuse Prevention and Mental Health Awareness, sits on board, works with Parent Wiser

Principal's Report

Principal Steve Thatcher presented his report.

- explained how school proceeded with this morning's power outage
- thank you for a great beginning of school year
- several new staff hired – all positions currently filled
- census numbers provided
- Orange Ruler in full swing
- flip flopped recess and lunch
- this week safety week – drills throughout the week
- 10/21-25 IDEA project coming to Briarwood to increase disability awareness
- Discussing Papa Bear with Ms. Kepford to bring back

Meeting adjourned:

7:49

Submitted by:

Megan Raak, Secretary